**Application form**

|  |  |  |  |
| --- | --- | --- | --- |
| **Information to be filled out by the Commission** | | | |
| **Fund/Instrument** | **Specific Objective** | **Specific Action** | **Reference of the call** |
| **Internal Security Fund (ISF)** | **SO2** | EMPACT | ISF/2022/SA/2.2.1 |

*N.B. This application form is composed of a non-exhaustive list of information required by the Commission services to assess an application. Please note that for the assessment, additional information may be requested if needed.*

**Part. 1 - Administrative information**

|  |  |  |
| --- | --- | --- |
| 1. **General information** | | |
| **Member State(s)** | **National Specific Action** (Indicate your Member State) |  |
| **Transnational Specific Action** (Indicate the participating Member States) |  |
| **Title of the project** |  | |

|  |  |
| --- | --- |
| 1. **Participants and contacts** | |
| **Identity of the (lead) Managing Authority** | **Full legal name of the Managing Authority** (in English) |
|  |
| **Legal representative of the Managing Authority** |
| Title/First Name/Last Name: |
| Position: |
| **Contact details of the contact point for the specific action** | Title/First Name/Last Name: |
| Position: |
| Direct telephone + country code number : |
| E-mail : |
| Contact details of the person responsible for implementing the project if successful : |
| **Written declaration from the (lead) Managing Authority**  Provide a declaration from the authority agreeing with the project proposal and accepting to include it in its programme and to implement it, if the application is successful |  |
| ***n.b.*** *Managing Authorities from other Member States are invited to fill in the partnership declaration form* | |
| **Project Beneficiaries**  list all the project beneficiaries | Main project beneficiary (if different from the Managing Authority) : |
| Other project beneficiaries (including other Member State entities if relevant): |
| **Exchange of information between the Managing Authority and the project beneficiaries** | Has the Managing Authority exchanged information with the project beneficiaries about the conditions under the Member State’s Programme to ensure compliance with national and EU rules for funding? :  Yes  No Comments : |
| Do all partners agree on all the legal and financial obligations in implementing this project? :  Yes  No Comments : |

**Part 2. Presentation of the project**

|  |
| --- |
| **Project description** |
| **Provide a short summary of the project (max ½ page) that could be published online and presents clearly and briefly what you will do and why and what you expect to be the concrete outputs once the project is implemented** |
|  |
| **Provide a description of the project including:**  a) the general objectives of the project,  b) the actors and Member States involved,  c) the activities carried out under the project,  d) the challenges addressed, and  e) the expected (quantified) results |
|  |

|  |  |
| --- | --- |
| ***Only for transnational project*** | |
| **Describe the arrangements agreed by the participating Member States**  (division of tasks between participating entities, indicative timetable, distribution of the funding between participating entities, organisation of financial management among the participating entities, linguistic regime and reporting, monitoring, control and audit arrangements) | |
|  | |
| **Is the EU funding for the specific action to be allocated to :** | **Option 1:** The programme of the lead Member State in its entirety? |
| **Option 2:** The programme of each partner Member State |

|  |  |
| --- | --- |
| 1. **Relevance of the project** | |
| 1. **Clarity, correspondence and consistency of the project with the objectives of the call**   Explain how this proposal addresses the objectives in the call for expression of interest |  |
| 1. **Cost-effectiveness, sustainability and complementarity of the project with other funding sources for EMPACT**   Describe how the project was conceived in order to ensure cost-effectiveness and sustainability and to be complementary to the actions implemented under EMPACT: |  |

|  |  |
| --- | --- |
| 1. **Quality and content of the project** | |
| 1. **Design, organization and management**   Describe the planned implementation methodology, the organization of work and strategy for project management and monitoring, including the coordination mechanism between project’s partners |  |
| 1. **Involvement of EMPACT stakeholders**   Indicate the level of involvement and cooperation of relevant competent authorities from the group of EU Member States working in EMPACT |  |
| 1. **Involvement of all relevant EU entities**   Indicate the level of involvement and cooperation of all relevant EU entities (Institutions, Bodies and Agencies) |  |
| 1. **Indicative Timetable**   Indicate and justify the duration of the project and its activities  (to be aligned with budget form) |  |
| 1. **Information on the budget**   (to be aligned with budget form) | **Justification of the overall amount (and per Member State in case of transnational project) of the budget[[1]](#footnote-1)** |
|  |
| **Requested co-financing rate** |
|  |
| **Statement from the Managing Authority**  Declaration indicating that the project proposal, including the information on the budget, has been prepared in accordance with national rules on eligibility of costs practice and can therefore be integrated into the Member State’s programme |
|  |
| 1. **Risk Management** | **Potential risks and measures to mitigate them** |
|  |
| **Monitoring strategy[[2]](#footnote-2)** |
|  |
| 1. **Compliance with EU acquis**   Confirm that this project will be covered by the rules applicable to the Member State’s programme that ensure actions are in compliance with the EU acquis including the Charter of Fundamental Rights of the European Union |  |

|  |  |
| --- | --- |
| 1. **Impact of the project** | |
| 1. **EU Added Value**   Describe the concrete benefits and quantified results of the project for the European Union and the Member State(s) concerned |  |
| 1. **Link with the indicators of the Member State programme (Annex VIII to the Fund/Instrument-specific Regulations)**   Indicate and quantify, if possible, which indicators in the Member State’s (or participating Member States’) programme(s) this project will contribute to |  |
| 1. **Dissemination and Communication**   Describe any effort to disseminate and communicate the result of the project |  |

|  |  |
| --- | --- |
| **Date** | **Signature** |
| *Legal Notice: in case the proposal is successful, the specific action funds will be included in the Member State’s [if funding allocated to several programmes: the participating Member States’] ISF programme[s]by means of a programme amendment approved by the Commission and implemented in accordance with all the rights and obligations of the ISF Regulation (EU) 2021/1149 and Regulation (EU) 2021/1060 (Common Provisions Regulation).* | |
|  | Legal representative of the (lead) Managing Authority : |

1. Indicate the main activities in the budget form Annex 1 [↑](#footnote-ref-1)
2. For instance, regular reports to the MA on progress; meetings by project group members or any other mechanisms to keep track of financial and operational steps taken to implement the project in a timely and correct manner [↑](#footnote-ref-2)